



STAND BOOKING FORM

Company:

Address:

 Postcode

Contact:

Tel: Fax

Email:

Website:

Please indicate if you have been part of the Regional stand at any of the following :

IFE 2003 Expo 2004 IFE 2005 Expo 2006 IFE 2007

Please state your stand requirements. Contact South West Exhibitions to check availability:
 Tel: 01647 440960 or email: southwestexhibitions@poshpig.co.uk

Prime Site £315.00 pm² (£370.12 inc VAT)
 Standard Site £289.00 pm² (£339.58 inc VAT)
 Pod* £500.00 *first time exhibitors (£587.50 inc VAT)

Size of stand required: metre frontage x metre depth

Total area square metres (i.e. 3m x 4m stand = 12 square metres)

Cost of stand per metre	£	
Total stand cost	£	
Plus VAT @ 17.5%	£	
Total cost	£	Deposit of 30% £ (inc VAT)

Please return this form and the deposit cheque by **RETURN** to:

South West Food & Drink
Darts Farm Village, Topsham, Exeter, Devon EX3 0QH

*** To accept your booking this form must be accompanied by a non-refundable deposit of 30% of the total stand cost.** No booking will be confirmed without the required deposit. Cheques must be made payable to **South West Food & Drink**.

Balance payments will be invoiced in two equal instalments of 35% of the total stand cost. Final payment is required by 31st January 2008. Notification of cancellation of a stand must be received by South West Food & Drink 30 days prior to the event. Balance payments can only be refunded if the space is resold.

**** As a condition of booking you will be required to complete and return 3 evaluation forms, one on the last day of the exhibition and a second sent to you 6 months later and third after 12 months.. The information you give will be treated in strictest confidence. Figures are collated as a whole, not listed, for securing funding for future events. A £50 REFUND WILL BE PAID ON COMPLETION AND TIMELY RETURN OF ALL 3 EVALUATION FORMS.**

FOR OFFICE USE ONLY
Booking form received	Checked
Cheque amount	Cheque No
Comments	